# JOSE (CHEMA) GALVEZ

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## EDUCATION

**THE UNIVERSITY OF CHICAGO, HARRIS SCHOOL OF PUBLIC POLICY** — **Chicago, IL**
*MSc in Computational Analysis and Public Policy* — Jun 2026 (Expected)

**UNIVERSIDAD DE LAS AMÉRICAS PUEBLA** — **Puebla, MX**
*BA in Economics* — Jan 2018- May 2022

## PROFESSIONAL EXPERIENCE

**NORC AT THE UNIVERSITY OF CHICAGO** — **Chicago, IL**
*Graduate Research Assistant  - Part-time* — Sept 2026 - Current
- Manage the end-to-end logistics for a weekly research workshop series, serving as the primary liaison between the department and visiting scholars from top-tier institutions.

**METROPOLITAN FAMILY SERVICES** — **Chicago, IL**
*BI Intern* — Jun 2025 - Aug 2025
- Designed and implemented a complete ETL pipeline to transfer Jira Service Management (JSM) data from MySQL to Microsoft SQL Server, automating nightly loads with PowerShell and VisualCron.
- Built a Tableau dashboard to visualize key ticketing metrics (e.g., SLA compliance, resolution time, backlog trends), delivering data-driven insights to inform strategic decisions by senior leadership.
- Partnered with IT leadership to redesign the service desk intake process, launching a new request tab to reroute high-frequency issues directly to the Information Systems department, reducing misrouted tickets and improving response efficiency

**THE UNIVERSITY OF CHICAGO** — **Chicago, IL**
*Teaching Assistant for Dr. James Heckman - Part-time* — Sep 2024 - Dec 2024
- Developed and delivered 4 presentations on economic and industry research analyzing the economics of family and its impact on social mobility, inequality, and economic outcomes
- Provided mentorship to students, offering guidance on coursework and research-related queries

**SIEMENS** — **Mexico City**
*Commercial Project Manager* — May 2022 - Jul 2024
- Developed a dynamic Power BI dashboard for the Financial Project Management team enabling real-time decision making. Streamlined data input processes and delivered concise, actionable insights to management, reducing weekly reporting time by 5+ hours
- Directed financial planning, forecasting, and controls for 30+ sustainable finance aspects of energy distribution projects, each valued up to $1.5M, ensuring alignment with financial and sustainability goals
- Conducted business analysis and monitored industry trends using Excel and SAP to enhance project outcomes and optimize resource allocation, driving an overall Gross Margin improvement of 7%.
- Collaborated across 6 departments leading multiple projects, mitigating risks and achieving an overall Gross Margin improvement of 6%

**AGENCIA DE ENERGÍA DEL ESTADO DE PUEBLA** — **Puebla, MX**
*Summer Intern* — May 2021 - Jul 2021
- Initiated a research project promoting the installation of electric vehicle chargers in Puebla, securing public funding to increase installations by 50%, advancing sustainable transportation
- Collaborated with stakeholders including government agencies, community organizations, and private companies aimed at community outreach, policy development, and alignment with energy regulation and compliance standards

## SKILLS

- **Programming & Scripting:** Python, R, SQL (MySQL, T-SQL), PowerShell
- **Data Visualization & BI:** Tableau, Power BI
- **Software & Tools:** VisualCron, Jira Service Management, SAP, SQL Server (SSMS), GitHub, MS Office
- **Languages:** Spanish (Native), English (Advanced)